



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE
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PDTATAC/tmc

2 November 2002

CIVILIAN TRAVEL DETERMINATION

TO: SEE DISTRIBUTION

SUBJECT: CAP Item 9C-98 -- Rest & Recuperation Leave Travel (R&R)

1. **SYNOPSIS:** This item authorizes round-trip transportation at Government expense so that employees, assigned at a foreign PDS in an area considered to be dangerous because of hostile activity, can travel for rest and recuperation leave to an authorized destination.
2. The Committee Chair has approved the attached changes to the Joint Travel Regulations, Vol. 2, (JTR), made in CAP Item 9C-98, for publication. These changes are *effective 2 November 2002* and are scheduled to appear in JTR change number 448, dated 1 February 2003.

//approved by W. B. Tirrell, Sr. 11-04-02//

S. W. Westbrook

Director

Attachment:

As stated

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JTR CHANGE

JTR, Chapter 6 revised by adding a new Part Q, Rest & Recuperation Leave Travel

PART Q: REST AND RECUPERATION (R&R) LEAVE TRAVEL

C 6750 R&R LEAVE TRAVEL

A. Policy. The policy for designating locations eligible for funded R&R leave transportation for DoD employees is the same policy used for military R&R established in DoD Directive 1327.5 subsection 6.17. ***This transportation may not be combined with TDY travel.***

B. Eligibility. An employee is eligible if assigned to a designated location outside the United States. The number of R&R leaves authorized is:

- a. Standard Tour: One per 12-month period.
- b. Contingency Tour: One per contingency tour.

C. R & R Locations/Destinations. For a list of authorized R&R locations/destinations, see Appendix U.

- 1. R&R Location. To qualify a location must meet the requirements of DoDD 1327.5.
- 2. R&R Destination. The R&R destination authorized for an R&R location listed in Appendix U.
- 3. Alternate Destination. Employees may select a destination different from the authorized destination in Appendix U and be reimbursed not to exceed the cost of Government-provided travel to the authorized destination. The alternate location is an official travel location to and from which available contract city-pair fares may be used. ***If the employee travels to a more expensive alternate destination city-pair fares are not authorized to the alternate destination.***
- 4. Location Designation/Redesignation
 - a. Designating Authorities. OASD (MPP) designates R&R locations/destinations for DoD employees.
 - b. Designation Requests. Designation requests must be through Combatant Command channels to OASD (MPP). OASD (MPP) must redesignate R&R location/destination designations every two years.
 - c. Redesignation Requests. Redesignation requests must be sent through Combatant Command channels to reach OASD (MPP) before the indicated re-designation date.

D. Transportation

1. Employees only

2. Restrictions. An employee taking a R&R trip may use:

- a. military air transportation on a space-required basis if reasonably available to the R&R/alternate destination, or
- b. commercial air transportation if military air transportation is not reasonably available, and
- c. may not use cruise or tour packages to and from the authorized destination.

NOTE: Commanders must determine “reasonable availability” after considering mission requirements, frequency and scheduling of flights, and other relevant circumstances (including those personal to the employee) that affect scheduling.

3. Procurement. Commercial air transportation must be arranged in accordance with par. C2207.

4. Reimbursement. Reimbursement shall not exceed the cost of Government-procured transportation between an employee’s duty station and the authorized destination as determined in par. C6750-C2.

5. Time Limitation

- a. Standard Tour: An employee must have served more than 90 days in the R&R location prior to taking the first R&R leave.
- b. Contingency Tour: An employee must have served at least 60 days in the R&R location prior to taking R&R leave.

E. Charge to Leave. See DoD Civilian Personnel Manual (DoD 1400.25-M) Subchapter 630 Leave, and Subchapter 1260, Home Leave.

F. Travel Authorization. The DD Form 1610 (Request and Authorization for TDY Travel of DoD Personnel) is used to authorize R&R transportation. Rules concerning transportation accommodations for TDY travel also apply to R&R travel. See par. C2204 regarding use of commercial aircraft and par. C2207 about arranging official travel.

G. Legal Authority for this Part. 10 U.S.C. §1599B; 22 U.S.C. §4081(6) and (8)

APPENDIX U

AUTHORIZED REST AND RECUPERATION (R&R) LOCATIONS/DESTINATIONS

Note 1: See JFTR, par. U7300 (uniformed members) and JTR, par. C6750 (civilian employees) for regulations concerning Funded Rest And Recuperative (R&R) Leave Transportation

Note 2: The footnoted locations are authorized R&R for specific missions only!

The following are authorized Rest and Recuperation (R&R) locations/destinations *for members of the Uniformed Services and, effective 2 November 2002, for civilian employees:*

Authorized R&R Location	Command Region	Authorized OCONUS Destination	Authorized CONUS Destination	Recertification Due Date
Albania	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Bosnia-Herzegovina	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Croatia	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Former Republic of Yugoslavia	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Hungary	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Joint Task Force - South West Asia (JTF-SWA) ^{1/}	Central	Frankfurt, Germany	Baltimore, Maryland	31 December 2002
Kuwait ^{2/}	Central	Frankfurt, Germany	Baltimore, Maryland	31 December 2002
Montenegro	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Qatar ^{3/}	Central	Frankfurt, Germany	Baltimore, Maryland	31 December 2002
Saudi Arabia ^{4/}	Central	Frankfurt, Germany	Baltimore, Maryland	31 December 2002
Serbia	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Slovenia	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Yemen ^{5/}	Central	Frankfurt, Germany	Baltimore, Maryland	31 December 2002

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- 1/ Only for the mission of Operation Southern Watch.
- 2/ Only for the missions of Combined Joint Task Force – Kuwait (CJTF-KU) (Operation Desert Spring) and U.S. Army Central Command – Kuwait (ARCENT-KU).
- 3/ Only for the mission of U.S. Army Central Command – Qatar (ARCENT-QA).
- 4/ Only for the missions: a) U.S. Army Central Command – Saudi Arabia (ARCENT-SA), b) 320th Air Expeditionary Group (AEG) (Operation Desert Shift will transition JTF-SWA to Prince Sultan Air Base with target date of 1 April 01), c) U.S. Central Command Air Forces (CENTAF) elements Airborne Early Warning (AEW) at Prince Sultan Air Base, Ali Al Saleem and Al Jabbar.
- 5/ Only for Humanitarian Mission (Demining).